

# SCHOOL BOARD MEETING

## Regular Meeting

September 26, 2006  
7:00 p.m.

**Board Members:**

Theresa Augé, Director  
Marc Cove, Treasurer  
Pam Cunningham, Director  
Scott Duddeck, Director  
Nancy Livingston, Vice Chair  
Cathy Miller, Chair  
Mark Wheeler, Clerk

**Superintendent:**

Patty Phillips

622 Education Center  
2520 East 12<sup>th</sup> Avenue  
North St. Paul, Minnesota 55109

*District Mission Statement:*

School District 622 learners will acquire the knowledge, skill, values, attitudes, and habits necessary for living in and contributing to a peaceful, democratic, and pluralistic society.

*District Vision Statement:*

District 622 – a community partnership where learning and citizenship come first.

**SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT 622  
North St. Paul-Maplewood-Oakdale**

**September 26, 2006 - 7:00 p.m.**

**A G E N D A**

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A. Vicki Fellows	
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<i>An opportunity for public to comment on items pertaining to the agenda. Speakers shall complete a registration card and will have between two and four minutes, depending on the number of speakers, to speak on an agenda topic. The Public Comment section of the meeting shall last no longer than thirty minutes.</i>	
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<b>D. School Board</b>	
1. Set Time/Place for October 10, 2006 Study Session	

**VIII. Board Communications**

*An opportunity for Board Members to share relevant information from partnerships, assigned meetings or community events.*

**IX. Future Board Meeting Dates**

- A. October 10, 2006, Study Session
- B. October 24, 2006, Public Engagement 6:15 – 6:45 p.m. (Board Room)
- C. October 24, 2006, Board Business Meeting 7:00 p.m. (Board Room)

**X. Adjourn**

III. A. ACHIEVEMENT AWARDS, *presented by: Livingston*

The School Board of the North St. Paul-Maplewood-Oakdale School District is proud of its students, citizens, and staff who demonstrate service “above and beyond” the call of duty. We are proud to recognize the following individual(s):

In a surprise visit, Secretary of State Mary Kiffmeyer presented a National Association of Secretaries of State (NASS) “Medallion Award” to Tartan High School teacher **Vicki Fellows** on Tuesday, September 12. Ms. Fellows received the award for engaging her students in voter registration drives and other citizenship activities.

Only 12 other Minnesotans have received the NASS Award. Secretary of State Kiffmeyer stated that Ms. Fellows has a reputation for inspiring students to take an interest in government and civic activities. She further added, “We were originally introduced by one of Vicki’s former students who was so inspired by her that he went on to work in state government – you know a teacher is great when she has a long-term positive impact on students like that.” That student, Mike Miller, a 1997 Tartan graduate, visited Fellows’ classroom with Kiffmeyer.

Vicki is nominated by Gene Janicke, Director of Teaching and Learning.

IV. PUBLIC COMMENT

In order to allow the Board to complete its business in a timely and orderly fashion, the following parameters have been established for the Public Comment Section of the Agenda.

**Speakers shall complete a Registration Card**

**Time limits: two to four minutes per speaker, depending on the number of speakers**

**Public Comments Section will last no longer than thirty minutes total**

**Topics will be limited to agenda items**

In addition, the Board meets with interested citizens in a Guided Forum from 6:15 – 6:45 p.m. before the following Board meetings: October 24, November 21, January 23 and April 24.

V. CONSENT AGENDA

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Therefore, the following resolution is recommended:

BE IT RESOLVED by the School Board of Independent School District No. 622 that Consent Agenda Items, V.A. through V.J., be approved as written, and a copy of the agenda items is attached to the minutes.

MOTION:  
SECOND:

V. A. MINUTES OF AUGUST 22, 2006 REGULAR BOARD MEETING

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**REGULAR MEETING  
SCHOOL BOARD  
August 22, 2006**

Chair Miller called the meeting to order at 7:05 p.m. with the following present: Chair Miller, Vice Chair Livingston, Clerk Wheeler, Directors Augé and Duddeck. Absent: Treasurer Cove, Director Cunningham and Superintendent Phillips.

Others present were: Bob Biddick, Director of Technology; Keith Gray, Director of Human Resources; Dennis Sullivan, Director of Business Services; Lorie Schulstad-Werk, Director of Special Services; Maureen Larson, Director of Community Education; Gene Janicke, Director of Teaching and Learning; and Kim Cavallaro, Administrative Assistant.

The meeting opened with the Pledge of Allegiance.

Miller stated that Cove, Cunningham and Phillips were absent due to other commitments and that Janicke was sitting in for Phillips.

The agenda was considered. Miller noted the additions of Item VII. A. 6., Amended Truth in Taxation Resolution and Item VII. C. 3., Set Closed Session. Livingston moved and Wheeler seconded the following motion:

THAT the revised agenda be approved.

During the Public Comment section of the Agenda, community members Cheryl Zellmer and Ed Frickson addressed the Board with concerns regarding Class Size.

The Annual Organizational Resolutions were considered. Duddeck moved and Livingston seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following organizational resolutions, numbered 1-17, be accepted as presented:

1. THAT the School Board approve memberships, related dues, and authorize signature of membership documents by the appropriate individual(s) in the following organizations:  
Minnesota School Boards Association (MSBA)  
Association of Metropolitan School Districts (AMSD)  
Minnesota State High School League (MSHSL)

Metropolitan Service Coop (formerly ECSU)  
South Central Service Coop  
Ramsey County League of Local Governments (RCLLG)  
Suburban Area Chamber of Commerce (SACC)

2. THAT the School Board appoint the following individual Board Members to serve as Board Representatives or Liaison members as indicated for the 2006-07 school year:

August 2006 – June 2007 Appointments:

Tartan Ice Arena Joint Powers Board (Duddeck, Cove)  
MSHSL (Cunningham)

August 2006 – December 2006 Appointments\*:

NMI 916 Board (Livingston)  
East Metro 6067 (Augé)

\*Board Members will be appointed in January 2007 to serve for 2007.

3. THAT the School Board approves monthly compensation for School Board members at the rate of \$475 per month; \$500 per year additional for Board Chair; and \$600 per year expense allowance for each Board member.
4. THAT pursuant to Board Policy 105 the School Board business meeting dates, will be as follows:  
August 22, September 26, October 24, November 21, December 12, January 23, February 20, March 20, April 24, May 22, June 26.  
AND THAT THE School Board Study Session meeting dates will be as follows:  
October 10, November 7, January 9, February 6, March 6, April 10.  
THE regular meeting place for School Board business meetings shall be the Board Room in the District Education Center at 7:00 p.m., unless otherwise specified.  
THE regular meeting place and time for School Board Study Sessions will be posted.
5. a. Premier Bank is designated as the official depository of School District funds, subject to its furnishing collateral security and otherwise complying with the provisions of Minnesota statute.  
b. The School Board treasurer or chief financial officer are authorized to accept and release collateral as required.  
c. The officers of the School Board, the Superintendent, and the chief financial officer and designee(s), whichever are necessary, are authorized to sign checks, signature cards, and other forms and documents required from time to time by the depository.  
d. The depository is authorized to accept facsimiles of the signatures of the officers of the School Board upon checks drawn on school district funds in accordance with Minnesota statute.  
e. This resolution shall be valid until superseded.
6. THAT imprest funds be authorized in the amount of \$33,300, that the Superintendent or designee be appointed as custodian of such funds, and that their only uses be for the payment of proper claims against the District, excluding salaries and personal expenses, which it is impractical to pay in any other manner, and for travel expense advances, all as permitted by Minnesota statute.
7. THAT the Ramsey County Review, the Maplewood Review, the Oakdale-Lake Elmo Review, and the Woodbury-South Maplewood Review newspapers are designated as the official newspaper of the School District, in accordance with Minnesota statute.

8. THAT the following legal firms be designated and recognized as the School District's attorneys for legal affairs and consultations, with any exceptions to be approved by the School Board:  
Karen Kepple Law Office  
Knutson, Flynn, and Deans  
Ratwik, Roszak, and Maloney  
Kennedy-Graven  
Rider-Bennett
9. THAT the Superintendent or designee be authorized to issue checks between Board meetings in advance of Board approval under the following conditions and to include such payments in the next list of bills submitted to the Board for approval:
  - a. Payments of claims which cannot be deferred until the next Board meeting without loss to the District of a discount privilege or because of contract terms, purchase order terms, or a vendor's standard terms which are part of contract, in accordance with Minnesota statute.
  - b. Payments of claims within the standard payment period as defined in Minnesota statute.
10. THAT, as permitted by Minnesota statute, the Superintendent or designee be authorized to lease, purchase, and contract for goods and services, within the budget as approved by the Board, provided that any transaction in an amount exceeding the minimum amount of \$25,000, must first be specifically authorized by the Board and must fulfill all other applicable legal requirements for School District contracts.
11. THAT the Director of Business Services be allowed to open brokerage accounts with U.S. Bank, Northland Securities, Minnesota Trust, and PMA Securities.
12. THAT the Superintendent or designee be authorized to enter into agreements to make electronic funds transfers (wire transfers) as permitted by Minnesota statute and submit a list of such transfers at the next regular School Board meeting after the transfers take place.
13. THAT the Superintendent or Director of Business Services are authorized to approve change orders to building program contracts, as requested by the construction manager and architect, within the budget, in the amount of \$25,000 or less per change order.
14. THAT application for financial assistance as provided under ESEA as amended, be authorized, and that the Superintendent of Schools appoint a Local Agency Representative who would be directed to execute and file application(s) for and on behalf of the School District and otherwise act as authorized representative of the School District in all activities related to ESEA. Further, that the Superintendent of Schools appoints the ESEA contact person.
15. THAT the Superintendent of Schools be authorized, on behalf of the Board, to prepare and apply for grants to the School District from local, state, federal, or private resources.
16. THAT authority be granted to the Superintendent of Schools or designee for the 2006-07 school year to execute non-resident student attendance agreements, as required by Minnesota statute, on behalf of the School Board.
17. THAT the following public notice shall be mailed to students' homes and distributed to staff through the District's annual calendar publication and posted on the district's website at [www.isd622.org/district\\_policies](http://www.isd622.org/district_policies)  
NOTICE IS HEREBY GIVEN –  
That Independent School District 622, pursuant to the U.S. General Education

Provisions act and Minnesota Government Data Practices Act, declares the following as “directory information” as provided in said Act and, that information relating to students may be made public if said information is in any of the following categories:

- Student’s Name
- Gender
- Participation in official recognized activities and sports
- Weight and height of members of athletic teams
- Grade levels completed
- Degrees and awards received
- The most recent previous educational agency or institution attended by the student.
- Photos, such as those taken for yearbooks or other school and District publications, are directory information for those specific purposes only.

Directory information does not include identifying data that references religions, race, color, social position, or nationality. A parent of a student or a student 18 years of age residing in the District may notify the District of their desire that some or none of the above information is to be released without their consent by contacting the building principal in which said student attends and completing the required form. This notification must be given to the District within thirty (30) days of this publication notice.

Augé moved and Wheeler seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following Consent Agenda Items, V.A. through V.M., be approved as written, and a copy of the agenda items is attached to the minutes.

Janicke shared a 2006-07 projection chart for elementary class size at each regular school site, noting that the numbers are preliminary and based on registrations. He also commented on a 2005-06 class size regional range chart.

Livingston moved and Duddeck seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Wells Fargo Community Support	\$346.26	Literacy for Grade 2 – Skyview Elementary
Wells Fargo Community Support	\$220.00	Literacy for Grade 3 – Skyview Elementary
Wells Fargo Community Support	\$274.83	Literacy for Grade 1 – Skyview Elementary
Wells Fargo Foundation	\$246.12	Financial support at Weaver

Maplewood/Oakdale Lions	\$500.00	Tartan Dance Line
Stacia Butwin, Student; Vue Lee, Student	\$12.27	Raised money to keep their teacher – Eagle Point
Employees at Postal Credit Union	\$192.86	Meals on Wheels
Stephanie Dean	Children's Clothing	Student/Parent Thrift Shop – The Next Step Transition Program
Janice and Brad Larson	2 End Tables, 2 Throw Pillows, Lamp for Table	The Home Living Classes at Pondview Apartments – The Next Step Program
Kathy Town	25 Cloth Bags for Book Fair, 20 Cloth Bags for Classroom use	Assist with Fundraising at Book Fair and Assist with Organization of Students' Communication Books
Arthur Haukland – VFW Post 1350	\$315.40	Transportation Cost for Bus for Softball – Community Bridge

Sullivan discussed the appointment of the district architect, noting that the district is currently negotiating a two-year contract agreement that they will bring to the Board for final approval at the September 26, 2006 Board meeting. Livingston moved and Augé seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that DLR Group, Inc. be approved as the District Architect for Fiscal Years 2006/07 and 2007/08.

Duddeck moved and Wheeler seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622, State of Minnesota, as follows:

1. The school board hereby determines and declares that it is necessary and expedient for the school district to revoke the school district's existing referendum revenue authorization of \$833.02 per resident marginal cost pupil unit and to replace that authorization with a new authorization that would increase its general education revenue by \$1,433.75 per resident marginal cost pupil unit. As provided by law, the ballot question must abbreviate the term "per resident marginal cost pupil unit" as "per pupil." The additional revenue will be used to finance school operations and the property tax portion thereof will require an estimated referendum tax rate of approximately .22538% of the referendum market value of the school district for taxes payable in 2007, the first year it is to be levied. The school district's actual referendum revenue for any year shall not exceed the statutory maximum for that

year. The proposed new referendum revenue authorization would increase each year by the rate of inflation and be applicable for ten (10) years unless otherwise revoked or reduced as provided by law. For this purpose, the rate of inflation shall be the annual inflationary increase calculated under Minnesota Statutes, Section 126C.17, Subdivision 2, paragraph (b). The question on approving this referendum revenue authorization shall be School District Ballot Question 1 on the school district ballot at the special election held to approve said authorization.

If the new referendum revenue authorization is approved by the voters of the school district, the existing \$833.02 per resident marginal cost pupil unit referendum revenue authorization shall be revoked effective for taxes payable in 2007.

(b) The school board also finds and determines that it is necessary and expedient for the school district to submit a capital project levy authorization to the voters for their approval. The proposed authorization will be in the amount of .9812% times the net tax capacity of the school district. The proposed capital project levy authorization will raise approximately \$800,000 for taxes payable in 2007, the first year it is to be levied, and would be authorized for ten (10) years. The money raised by the capital project levy authorization will be used to cover costs related to the purchase and installation of software and technology equipment, the support and maintenance of technology and the costs of training staff in the use of technology. The program will be commenced prior to November 7, 2011, which date is not more than five (5) years from the date of the special election authorizing the approval of the capital project levy. The estimated total cost of the projects to be funded by the proposed capital project levy authorization is approximately \$8,000,000. The question on the approval of the capital project levy authorization shall be School District Ballot Question 2 on the school district ballot at the special election held to approve said authorization.

2. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby ratified and approved in all respects. The actual holding of the special election on School District Ballot Question 2 above shall be contingent on the receipt of a positive Review and Comment from the Commissioner on the projects included in that question.

The clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) but not more than sixty (60) days prior to the date of the special election as specified in paragraph 3 of this resolution.

3. The ballot questions above shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held in conjunction with the state general election on Tuesday, November 7, 2006.

4. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and the polling places for this special election are those polling places and precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as those for the state general election.

5. The clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least fifty-three (53) days prior to the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause a sample ballot to be posted in each polling place and combined polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the questions to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause a notice of the election to be mailed by first class mail to each taxpayer in the school district at least fifteen (15) but no more than thirty (30) days prior to the date of the special election. The notice shall contain the required projections and the required statement specified in Minnesota Statutes, Section 126C.17, subdivision 9, paragraph (b). The clerk is also directed to cause a copy of this notice to be submitted to the Commissioner of Education and to the county auditor of each county in which the school district is located in whole or in part at least fifteen (15) days prior to the day of the election.

6. The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with state, city, township and county election authorities conducting the state general and other elections on that date. The clerk and members of the administration are authorized and directed

to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate municipal and county officials regarding preparation and distribution of ballots, election administration and cost sharing.

7. The clerk is further authorized and directed to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the school district question ballot.

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot card so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

8. The individuals designated as judges for the state general election shall also serve as election judges for this special election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections.

9. If the capital project levy authorization proposed in School District Ballot Question 2 is approved, a capital project referendum account shall be created as a separate account in the general fund of the school district. All proceeds from the capital project levy must be deposited in the capital project referendum account. Interest income attributable to the capital project referendum account must be credited to the capital project referendum account. Money in the capital project referendum account may be used only for the costs of acquisition and betterment of the approved projects. The funds in the capital project referendum account may be accumulated and not be expended until sufficient funds are available, may be accumulated and not be expended until additional funds from a bond issue are available, or may be expended on an ongoing basis for approved project costs. Any funds remaining in the capital project referendum account that are not applied to the payment of the costs of the approved projects before their final completion shall be transferred to the school district's debt redemption fund.

Sullivan introduced Mike Hoheisel from Northland Securities who presented information on bond refinancing. Wheeler moved and Augé seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that awarding the sale, determining the form and details, authorizing the execution, delivery, and registration, and providing for the payment of \$51,950,000 General Obligation Refunding Bonds, Series 2006B be approved.

Livingston moved and Duddeck seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 (the "District") as follows:

**Section 1. Recitals**

- 1.01. The District, pursuant to Minnesota Statutes, Sections 118A.01 through 118A.08, has authority to invest "Public Funds" as defined in Minnesota Statutes, Section 118A.01(4)
- 1.02. Public Funds may be invested in the manner and in the securities detailed in Minnesota Statutes, Sections 118A.04 and 118A.05.
- 1.03. Minnesota Statutes, Section 118A.02(1) permits the District Board to authorize the treasurer or chief financial officer to make investments.
- 1.04. The District is a "Government Entity" as defined in Minnesota Statutes, Section 118A.01(2).
- 1.05. Subject to compliance with Minnesota Statutes, Section 118A.04(9), the treasurer or chief financial officer may purchase securities through a broker-dealer.

**Section 2. Approval of Account/Investments**

- 2.01. The Finance Director, who is the District's "treasurer or chief financial officer", is authorized to open and maintain an investment account with Pershing LLC through Northland Securities. ("NSI"), and any Pershing or NSI affiliate, subsidiary, or successor corporation, for the purpose of buying and selling such securities as may be permitted by Minnesota Statutes, Sections 118A.01 through 118A.08. The trading of options, trading on margin, and selling short is not authorized
- 2.02. The Director of Business Services or any duly appointed deputy thereto are authorized to act on behalf of the District with respect to the Pershing/NSI investment accounts without any limitations. This authority includes, but is not limited to, the authority to open and close investment accounts, to execute documents on behalf of the District, to order securities transactions, to order assignment or transfer of securities and distribution of proceeds, and to otherwise make investment decisions on behalf of the District with respect to any investments or investment accounts.
- 2.03. That Pershing/NSI and all transfer agents are authorized to rely upon the oral or written instructions of the Director of Business Services

without further inquiry into that person's authority to act on behalf of the District. Furthermore, Pershing/NSI and all transfer agents may continue to exercise such reliance until the District provides Pershing/NSI with a certified copy of a resolution of the District revoking or modifying this resolution.

Augé moved and Livingston seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District 622 that the Truth in Taxation hearing date for the 2006 payable 2007 tax levy be scheduled on December 5, 2006 and that the continuation hearing date be amended and scheduled on December 14, 2006, if one should be necessary.

Miller introduced Webster Elementary Principal Troy Miller who summarized the Webster professional development plan for the year. Livingston moved and Augé seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District 622 that the attendance calendar for Webster School be modified to include October 24 and January 16 as professional development days for the staff and non-school days for Webster students.

Livingston moved and Duddeck seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District 622 that the School Board goals for 2006-2007 be adopted as listed below:

1. Continue to focus on financial accountability and financial health of the district.
2. Develop the process, including communication linkages, of moving to a policy governance model.
3. Recognizing the many changes taking place prior to and in the 2006-2007 school year, the Board will receive ongoing progress reports on student achievement.

Miller discussed the need for the Board to have a Study Session to discuss Levy Communications. Duddeck moved and Livingston seconded the following motion, which carried:

THAT the Board would have a Study Session to discuss Levy Communications on September 7, 2006 at 4:30 p.m. at the District Education Center.

Miller stated that the Board should set a Study Session for Policy Governance. Livingston moved and Duddeck seconded the following motion, which carried:

THAT the Board would have a Study Session to discuss Policy Governance on September 19, 2006 from 5:30 – 7:30 p.m. at the District Education Center.

Miller asked the Board to set a Closed Session to discuss negotiations. Duddeck moved and Augé seconded the following motion, which carried:

THAT the Board would have a Closed Session on September 7, 2006 at 4:00 p.m. at the District Education Center to discuss contract negotiations.

During Board Communications, the following items were shared:

- ✓ Duddeck thanked ATS&R for their years of service to the District and stated that he looks forward to working with the new architectural firm.
- ✓ Augé reminded parents to save their school supply receipts because school supplies are tax deductible. She reminded everyone to have a safe Labor Day holiday and wished everyone a great start for the 2006 school year.

Livingston moved and Wheeler seconded the following motion, which carried:

THAT the meeting be adjourned.

The meeting adjourned at 8:07 p.m.

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Clerk

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**CLOSED SESSION/STUDY SESSION  
SCHOOL BOARD  
September 7, 2006**

Chair Miller called the Closed Session to order at 4:00 p.m. with the following present: Chair Miller, Vice Chair Livingston, Treasurer Cove, Clerk Wheeler, Directors Augé, Cunningham, Duddeck, Superintendent Phillips, and Directors Keith Gray and Dennis Sullivan. The topic of negotiations was discussed. The Board adjourned at 4:30 p.m.

Chair Miller called the Study Session to order at 4:35 p.m. with the following present: Chair Miller, Vice Chair Livingston, Treasurer Cove, Clerk Wheeler, Directors Augé, Cunningham, Duddeck and Superintendent Phillips.

Others present were: Bob Biddick, Director of Technology; Keith Gray, Director of Human Resources; Dennis Sullivan, Director of Business Services; Maureen Larson, Director of Community Education; Gene Janicke, Director of Teaching and Learning; Jennifer McNeil, Communications Specialist; Kim Cavallaro, Administrative Assistant; Dennis Fendt, Ron Czerepak and Jerry Markie.

Miller introduced Mary Cecconi, Executive Director of Parents United. Cecconi defined the roles of the School District, School Board and the Levy Vote Yes Committee.

Phillips introduced Linda Schroeder of Schroeder Communications. The Board recessed from 5:05 – 5:15 p.m. Upon reconvening at 5:15 p.m., Schroeder distributed referendum and levy samples of previous work she had created for other districts. She stated that the goal of the evening was to review the levy informational document she had created for District 622 and that each sentence of the brochure would be reviewed and discussed.

After a lengthy discussion, it was decided that Schroeder would take the input she received from Board Members and create a new draft of the levy informational document. It was decided that a Study Session be set to review the new brochure and to have continued discussion of each edit. A Study Session was set for Monday, September 11, 2006 at 7:00 p.m. at the District Education Center.

The meeting adjourned at 11:35 p.m.

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Clerk

V. C. MINUTES OF SEPTEMBER 11, 2006 STUDY SESSION

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**STUDY SESSION  
SCHOOL BOARD  
September 11, 2006**

Chair Miller called the meeting to order at 7:05 p.m. with the following present: Chair Miller, Vice Chair Livingston, Clerk Wheeler, Directors Augé, Cunningham, Duddeck and Superintendent Phillips. Absent: Treasurer Cove.

Others present were: Bob Biddick, Director of Technology; Dennis Sullivan, Director of Business Services; Linda Schroeder, Schroeder Communications; Jennifer McNeil, Communications Specialists; and Kim Cavallaro, Administrative Assistant.

Schroeder distributed a preliminary layout of the levy informational document.

(Cove arrived – 7:15 p.m.)

The Board reviewed the revised draft of the levy informational brochure and made changes to the document. Schroeder will incorporate the changes and put them into layout format. The new draft will be shared with the Board by Wednesday, September 13, with a goal of having the document sent to the printer by Monday, September 25.

The meeting adjourned at 10:06 p.m.

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Clerk

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**STUDY SESSION  
SCHOOL BOARD  
September 19, 2006**

Chair Miller called the meeting to order at 5:35 p.m. with the following present: Chair Miller, Vice Chair Livingston, Treasurer Cove, Clerk Wheeler, Directors Augé, Cunningham, Duddeck and Superintendent Phillips.

Others present were: Kim Cavallaro, Administrative Assistant; Dennis Fendt, Jerry Markie.

Phillips shared a presentation based on her visit to China. Phillips was in China this summer with the Commissioner of Education as part of the Department of Education's first K-12 education delegation. She discussed her perceptions of education.

Matt Johnson, North High junior, and Robyn Duke, Tartan High senior, have been selected to represent their respective schools as Student Representatives to the School Board. They will be receiving welcome letters and Miller will arrange training for them. Johnson and Duke will sit at the board table and will begin their assignment on September 26.

Phillips reviewed the final draft of the levy informational brochure. She noted that the brochure has been sent to the printer and employees and community members will soon be receiving copies.

Miller, Augé and Cove shared brief highlights of their work on the levy subcommittee.

Phillips discussed the Board's role in a levy campaign, and noted that Dennis Cheesbrow states that their role is to try to engage three to four events per week. MSBA's operating levy campaign guidelines were reviewed.

The District 622 levy power point was presented. Discussion was held and a few revisions will be made to the presentation. An electronic version of the power point as well as transparencies and paper copies will be made available for Board Members to use as they visit different organizations. Board Members reviewed a levy calendar and signed up to present to various committees.

The Board discussed policy governance, noting that they preferred to work as a full committee when dealing with policies. They also talked about the Citizen Finance

Committee and stated that the CFC was a great resource. They suggested that the bylaws be changed to remove the need of Board approval for CFC member appointment.

Public Engagement training, Guided Forum topics and Public Comment/Delegation procedures were also discussed. The Board will investigate the possibility of Public Engagement training as the topic of their October 10 Study Session. A topic for the October 24 Guided Forum and Public Comment/Delegation procedures will be revisited at a future meeting.

The meeting adjourned at 8:00 p.m.

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Clerk

V. E. ROUTINE PERSONNEL ITEMS

BE IT RESOLVED by the School Board of Independent School District No. 622 that the personnel actions as listed below be approved:

EMPLOYMENT

- Daniel Anderson - employed as 1.0 FTE Elementary Teacher, Eagle Point Elementary School, effective 8/28/06, \$43,480.00/yr.
- Anna Apodaca – employed as .5 FTE Speech Language Pathologist, Maplewood Middle School, effective 8/28/06, \$26,921.50/yr.
- Keith Badger – employed as Football Coach, Skyview Middle School, effective 8/28/06 through 10/18/06, \$1394.56/season.
- Virginia Ballestrazze - employed as .2 FTE Special Education Teacher, effective 8/28/06, \$7969.00/yr.
- Nancy Baumann – employed as Media Education Assistant, Skyview Elementary School, effective 9/5/06, \$10.49/hr.
- Jessica Bell – employed as Special Education Paraprofessional, Oakdale Elementary School, effective 8/28/06, \$11.40/hr.
- Malika Benachour – employed as .8 FTE World Language Teacher, North High School, effective 8/28/06, \$35,633.60/yr.
- Jungeun Berg – employed as 1.0 FTE Special Education Teacher, Oakdale Elementary School, effective 8/28/06, \$36,658.00/yr.
- Susan Berndt – employed as Assistant Volleyball Coach, John Glenn Middle School, effective 9/6/06 through 10/18/06, \$1452.80/season; and as Special Education Paraprofessional, Eagle Point Elementary School, effective 9/5/06, \$11.40/hr.
- Muriel Bianchi – employed as .75 FTE ESL Teacher, Weaver Elementary School, effective 8/28/06, \$42,860.25/yr.
- Patti Blekeberg – employed as Paraprofessional Monitor, Weaver Elementary School, effective 9/5/06, \$10.90/hr.
- Anne Bossard – employed as Vocal Music Director for Fall Musical, Tartan High School, effective 9/1/06, \$1473.00 stipend.
- Gretchen Brandt – employed as Assistant Soccer Coach, North High School, effective 8/14/06 through 11/2/06, \$3460.00/season.
- Mary Brownrigg - employed as .68 FTE Title I Teacher, Webster Elementary School, effective 8/28/06, \$27,871.16/yr.
- Karen Buckeye – employed as Adult Basic Education Teacher, Harmony Learning Center, effective 9/5/06, \$22.51/hr.
- Laura Bull – employed for Theatre (School Plays), John Glenn Middle School, effective 9/5/06, \$1422.00 stipend.
- Cheryl Carver - employed as .5 FTE Elementary Teacher, Cowern Elementary School, effective 8/28/06, \$21,332.00/yr.
- John Chermak – employed as Assistant Volleyball Coach, Skyview Middle School, effective 9/6/06 through 10/18/06, \$1380.16/season.
- Melissa Chiri - employed as 1.0 FTE Language Arts Teacher, North High School, effective 8/28/06, \$40,004.00/yr.

Alicia Cocchiarella - employed as .4 FTE Title I Teacher, Richardson Elementary School, effective 9/5/06, \$12,968.00/yr.

Susan Cook – employed as Special Education Program Paraprofessional, Cowern Elementary School, effective 8/28/06, \$11.40/hr.

Nicole Dockham – employed as .9 FTE Guidance Counselor, Skyview Middle School, effective 8/28/06, \$33,702.30/yr.

Tracy Drosky – employed as Paraprofessional Monitor, Tartan High School, effective 9/5/06, \$10.90/hr.

Amie Dufresne – employed as 1.0 FTE Math Teacher, North High School, effective 8/28/06, \$34,712.00/yr.

Marlene Dyer – employed as 1.0 FTE Long-Term Substitute Social Studies Teacher, North High School, effective 8/28/06, \$167.11/day.

Michelle Dzik – employed as .75 FTE ALC Teacher, Harmony Center, effective 8/28/06, \$34,586.25/yr.

Steven Egbert – employed as AC Site Manager, Weaver Elementary School, effective 8/23/06, \$15.55/hr.

Carrie Eicher - employed as 1.0 FTE Kindergarten Teacher, Eagle Point Elementary School, effective 8/28/06, \$46,115.00/yr.

Kathleen Erno - employed as .34 FTE Title I Teacher, Oakdale Elementary School, effective 8/28/06, \$16,589.28/yr.

Catherine Ferrell De Correa - employed as .6 FTE Special Education Teacher, Skyview Elementary School, effective 8/28/06, \$33,756.60/yr.

Emily Firkus – employed as Head Swimming Coach, North High School, effective 8/14/06 through 11/22/06, \$4765.74/season.

Kira Fischler – employed as ESL Education Assistant, Eagle Point Elementary School, effective 9/5/06, \$10.49/hr.

Ebenezer Flomo – employed as Special Education Paraprofessional, Tartan High School, effective 8/28/06, \$11.40/hr; AND as Assistant Boys Soccer Coach, Skyview Middle School, effective 9/6/06 through 10/18/06, \$1234.88/season.

Larry Fronczak – employed as Head Girls Tennis Coach, Tartan High School, effective 8/14/06 through 10/20/06, \$4652.27/season.

Jodi Frovold-England - employed as .5 FTE Elementary Teacher, Eagle Point Elementary School, effective 8/28/06, \$16,210.00/yr.

Jennifer George - employed as .8 FTE Math Teacher, North High School, effective 8/28/06, \$25,936.00/yr.

Randy Graff – employed as Paraprofessional Monitor, Tartan High School, effective 9/5/06, \$10.90/hr.

Maria-Rene Grigsby - employed as .95 FTE Elementary Teacher, Oakdale Elementary School, effective 8/28/06, \$52,753.50/yr.

Mark Gruen – employed as Assistant Soccer Coach, North High School, effective 8/14/06 through 11/2/06, \$3233.90/season.

Carol Gustafson - employed as AC Site Manager, Webster Elementary School, effective 8/31/06, \$16.75/hr.

Mary Hackett – employed as Education Assistant, Skyview Elementary School, effective 9/5/06, \$10.49/hr.

Stephanie Hackney - employed as .10 FTE FACS Teacher, North High School, effective 8/28/06, \$4375.40/yr.

Sean Hall – employed as Coach, North High School, effective 8/14/06 through 11/2/06, \$3801.25/season.

Richard Hamann - employed as Special Services Coordinator, District Education Center, effective 8/1/06, \$70,000.00/yr.

Heather Hanson – employed as Behavior Intervention Specialist, Beaver Lake School, effective 6/26/06, \$17.23/hr.

Herman Hassinger – employed as Part-Time Bus Driver, Bus Garage, effective 8/1/06, \$14.29/hr.

Denise Heimkes - employed as 1.0 FTE Special Education Teacher, Beaver Lake School, effective 8/28/06, \$35,598.00/yr.

Molly Heisenfelt – employed as Assistant Volleyball Coach, Tartan High School, effective 8/14/06 through 10/27/06, \$3574.31/season.

Richard Hernandez – employed as Part-Time Bus Driver, Bus Garage, effective 8/7/06, \$14.29/hr.

Dave Hobbs – employed as Assistant Volleyball Coach, Tartan High School, effective 8/14/06 through 10/27/06, \$3347.36/season.

Carol Hokanson - employed as Special Services Coordinator, District Education Center, effective 8/1/06, \$70,000.00/yr.

April Holst - employed as 1.0 FTE Elementary Teacher, Richardson Elementary School, effective 8/28/06, \$42,690.00/yr.

Matt Jacobs – employed as Assistant Soccer Coach, North High School, effective 8/14/06 through 11/2/06, \$3347.37/season.

Ryan James - employed as 1.0 FTE Physical Education/Health/DAPE Teacher, District Wide, effective 8/28/06, \$38,795.92/yr.

Pete Jansen – employed as 9<sup>th</sup> Grade Soccer Coach, North High School, effective 8/14/06 through 11/2/06, \$3092.06/season.

Edmund Johnson – employed as Assistant Football Coach, North High School, effective 8/14/06 through 11/24/06, \$3744.51/season.

Mary (Mikki) Johnson – employed as Special Education Paraprofessional, Webster Elementary School, effective 8/28/06, \$11.40/hr.

Dusty Kalis – employed as 9<sup>th</sup> Grade Football Coach, North High School, effective 8/14/06 through 11/24/06, \$3063.69/season.

Shana Kalland – employed as 1.0 FTE Long-Term Substitute Teacher, Cowern Elementary School, effective 9/5/06, \$20,053.22.

Timothy Kappes - employed as .55 FTE Physical Education Teacher, Cowern Elementary School, effective 8/28/06, \$19,578.90/yr.

Flint Keller - employed as 1.0 FTE Elementary Teacher, Richardson Elementary School, effective 8/28/06, \$50,787.00/yr.

Loretta Kielbasa – employed as Special Education Paraprofessional, Tartan High School, effective 9/5/06, \$11.40/hr.

Gayle Klooz – employed as Fall Musical Accompanist, Tartan High School, effective 9/3/06, \$1052.00 stipend.

Jessica Kopp – employed as .33 FTE Language Arts Teacher, North High School, effective 8/28/06, \$14,958.24/yr.

Terese Koppen – employed as Health Education Assistant, John Glenn Middle School, effective 8/16/06, \$12.72/hr.

Courtney Korpella - employed as .40 FTE Title I Teacher, Richardson Elementary School, effective 9/5/06, \$14,239.20/yr.

Kristin Krenz – employed as Head Athletic Trainer, North High School, effective 8/14/06 through 6/1/07, \$14,018.00/season.

Ron Kruschwitz – employed as Head Girls Soccer Coach, Skyview Middle School, effective 9/6/06 through 10/18/06, \$1518.48/season.

Alyson Larson – employed as Head Volleyball Coach, North High School, effective 8/14/06 through 11/11/06, \$4992.68/season.

Luke Larson – employed as Assistant Diving Coach, North High School, effective 8/14/06 through 11/22/06, \$3177.16/season.

Don Lee – employed as Equipment Manager, Skyview Middle School, effective 8/28/06 through 6/20/06, \$1998.00 stipend; AND as Equipment Manager, Tartan High School, effective 8/14/06 through 6/14/06, \$4246.00 stipend.

Elizabeth Leier - employed as 1.0 FTE Speech Language Pathologist, Skyview Middle and Oakdale Elementary Schools, effective 8/28/06, \$49,258.00/yr.

Brenda Linder – employed as Special Education Paraprofessional, Tartan High School, effective 8/28/06, \$11.40/hr.

Kelly Litecky - employed as 1.0 FTE Special Education Teacher, Weaver Elementary School, effective 8/28/06, \$49,165.00/yr.

Amy Lombardi – employed as .5 FTE Elementary Teacher, Eagle Point Elementary School, effective 8/28/06, \$16,210.00/yr.

Jennifer Lundgren - employed as 1.0 FTE Special Education Teacher, Skyview Middle School, effective 8/28/06, \$41,339.00/yr.

Scott Lyon – employed as Head Soccer Coach, North High School, effective 8/14/06 through 11/2/06, \$4765.74/season.

Dominic Mahon – employed as Coach, North High School, effective 8/14/06 through 11/24/06, \$3063.69/season.

Barb Marchetti - employed as 1.0 FTE Special Education Teacher, Beaver Lake School, effective 8/28/06, \$33,567.00/yr.

Sara Martinez – employed as 1.0 FTE FACS Teacher/Testing Coordinator, North High School, effective 8/28/06, \$33,567.00/yr.

Angela McCabe - employed as 1.0 FTE Kindergarten Teacher, Oakdale Elementary School, effective 8/28/06, \$41,391.00/yr.

Edward McCarthy – employed as Fiscal Services Accountant, District Education Center, effective 8/14/06, \$51,186.00/yr (prorated).

Margaret McCarthy – employed as Health Education Assistant, North High School, effective 8/30/06, \$12.72/hr.

Sarah McGuinness – employed as Special Education Paraprofessional, Oakdale Elementary School, effective 8/28/06, \$11.40/hr.

Dustin McIntee – employed as Assistant Football Coach, Skyview Middle School, effective 8/28/06 through 10/18/06, \$1394.56/season.

Kari McMannes – employed as Grade IV Clerical – Operations Clerk, District Education Center, effective 8/29/06, \$13.18/hr.

Erick Meade – employed as Part-Time Bus Driver, Bus Garage, effective 8/10/06, \$14.29/hr.

Amy Meyer – employed as Paraprofessional Monitor, Richardson Elementary School, effective 9/5/06, \$10.90/hr.

Connie Miller - employed as .4 FTE Title I Teacher, Carver Elementary School, effective 8/28/06, \$14,341.60/yr.

Robert Mitchell – employed as Assistant Football Coach, Skyview Middle School, effective 8/28/06 through 10/18/06, \$1568.88/season.

Denver Moeller - employed as 1.0 FTE Physical Education/Health Teacher, John Glenn Middle School, effective 8/28/06, \$35,854.00/yr.

Katherine Montgomery – employed as 1.0 FTE Elementary Teacher, Carver Elementary School, effective 8/28/06, \$41,554.00/yr.

Renee Most – employed as Prevention Specialist, Park High School, effective 9/11/06, \$26.93/hr.

Nicole Muller – employed as Assistant Swimming Coach, Tartan High School, effective 8/14/06 through 10/27/06, \$3347.37/season.

Lori Munter – employed as Assistant Volleyball Coach, Tartan High School, effective 8/14/06 through 10/27/06, \$3460.84/season.

Gayle Murray – employed as Health Education Assistant, Castle Elementary School, effective 8/23/06, \$12.72/hr.

Emily Nelson - employed as 1.0 FTE English Teacher, Tartan High School, effective 8/28/06, \$35,598.00/yr.

Susan Niva – employed as Parent Volunteer Coordinator, Skyview Middle School, effective 8/22/06, \$10.93/hr.

William O'Brien – employed as Paraprofessional Monitor, John Glenn Middle School, effective 9/5/06, \$10.90/hr; AND Head Soccer Coach, John Glenn Middle School, effective 9/6/06 through 10/18/06, \$1598.40/season.

Jamie Oliver – employed as Assistant Football Coach, North High School, effective 8/14/06 through 11/24/06, \$3857.98/season.

Joe Persuitti – employed as Assistant Football Coach, North High School, effective 8/14/06 through 11/24/06, \$3971.45/season.

Denise Peterson – employed as .4 FTE Title I Teacher, Castle Elementary School, effective 9/5/06, \$12,968.00/yr.

Kristi Peterson - employed as 1.0 FTE Elementary Teacher, Carver Elementary School, effective 8/28/06, \$32,995.00/yr.

Mike Petrosino – employed as Assistant Football Coach, Skyview Middle School, effective 8/28/06 through 10/18/06, \$1394.56/season.

Kathy Petschen – employed as Paraprofessional Monitor, Skyview Middle School, effective 8/28/06, \$11.94/hr.

Sasha Powell – employed as Paraprofessional Monitor, Tartan High School, effective 9/5/06, \$10.90/hr.

Tina Rappe - employed as 1.0 FTE Elementary Teacher, Richardson Elementary School, effective 8/28/06, \$36,425.00/yr.

Joe Recchio - employed as .4 FTE Social Studies Teacher, Skyview Middle School, effective 8/28/06, \$12,968.00/hr.

David Ritsema - employed as .86 FTE Music Teacher, Maplewood Middle School, effective 8/28/06, \$42,361.88/yr.

Christopher Robinson - employed as 1.0 FTE Math Teacher, Tartan High School, effective 8/28/06, \$36,658.00/yr.

Susan Roessler - employed as .40 FTE Title I Teacher, Non-Public, effective 8/28/06, \$16,621.60/yr.

Morgan Rosand – employed as OJT Student, District Education Center, effective 8/8/06, \$8.11/hr.

Angela Rowan - employed as 1.0 FTE Kindergarten Teacher, Oakdale Elementary School, effective 8/28/06, \$36,333.00/yr.

Kathryn Russeth - employed as 1.0 FTE Elementary Teacher, Carver Elementary School, effective 8/28/06, \$32,995.00/yr.

Patrick Sahli - employed as 1.0 FTE Elementary Teacher, Richardson Elementary School, effective 8/28/06, \$39,814.00/yr.

Brian Sandifer – employed as Special Education Paraprofessional, Cowern Elementary School, effective 8/28/06, \$11.40/hr.

Cathy Schallhorn – employed as Education Assistant, John Glenn Middle School, effective 9/5/06, \$11.58/hr.

Tara Shoquist – employed as Special Education Paraprofessional, Skyview Middle School, effective 8/29/06, \$11.40/hr.

Deborah Smith - employed as 1.0 FTE Kindergarten Teacher, Weaver Elementary School, effective 8/28/06, \$43,672.00/yr.

Stacy Stanley - employed as 1.1 FTE TOSA, District Education Center, effective 8/7/06, \$55,910.80/yr.

Karen Sturdevant – employed as FLC Site Manager, Harmony Center, effective 8/28/06, \$16.75/hr.

Tanya Sturm - employed as .4 FTE Title I Teacher/Basic Skills, Richardson Elementary School, effective 9/5/06, \$16,556.40/yr.

Taryn Syrstad - employed as 1.0 FTE Language Arts Teacher, North High School, effective 8/28/06, \$32,420.00/yr.

Elizabeth Tabaka - employed as .4 FTE Title I Teacher, Carver Elementary School, effective 8/28/06, \$16,556.40/yr.

Deane Tasler – employed as Choreographer, Tartan High School, effective 9/1/06, \$1473.00/play.

Anthony Taylor – employed as Paraprofessional Monitor, Tartan High School, effective 9/5/06, \$10.90/hr.

Dave Terry – employed as Head Cross Country Coach, North High School, effective 8/14/06 through 11/4/06, \$4425.33/season.

Steven Tesar - employed as .5 FTE Elementary Teacher, Eagle Point Elementary School, effective 8/28/06, \$18,166.50/yr.

Theresa Thao-Yang - employed as 1.0 FTE Kindergarten Teacher, Oakdale Elementary School, effective 8/28/06, \$32,420.00/yr.

Delene Thomas-Sanders - employed as 1.0 FTE Special Education Teacher, Tartan High School, effective 8/28/06, \$55,530.00/yr.

Leah Trumper - employed as .5 FTE School Social Worker, John Glenn Middle School, effective 8/28/06, \$24,629.00/yr.

Jacquie Udem - employed as 1.0 FTE Choir Teacher, Maplewood Middle School, effective 8/28/06, \$36,996.00/yr.  
Kristi VanFrost – employed as Special Education Paraprofessional, Carver Elementary School, effective 8/28/06, \$11.40/hr.  
Greta Walch - employed as .5 FTE Elementary Teacher, Eagle Point Elementary School, effective 8/28/06, \$16,786.50/yr.  
Todd Wallert – employed as Weight Room Coordinator, North High School, effective 8/14/06 through 6/1/07, \$5576.00/yr.  
Sian Ward - employed as 1.0 FTE Special Education Teacher, North High School, effective 8/28/06, \$37,802.00/yr.  
Mike Weiss – employed as Assistant Football Coach, Tartan High School, effective 8/14/06 through 10/27/06, \$4198.39/season.  
Jasmin Wheeler - employed as .93 FTE FACS/Industrial Technology Teacher, John Glenn Middle and Tartan High Schools, effective 8/28/06, \$41,424.06/yr.  
Cami Williams - employed as 1.0 FTE Special Education Teacher, Skyview Elementary School, effective 8/28/06, \$42,967.00/yr.  
Dion Wilson – employed as Assistant Football Coach, John Glenn Middle School, effective 9/6/06 through 10/18/06, \$1394.56/season.  
Molly Wold - employed as 1.0 FTE Special Education Teacher, Cowern Elementary School, effective 8/28/06, \$35,598.00/yr.  
Chris Yauch – employed as Assistant Swimming Coach, North High School, effective 8/14/06 through 11/22/06, \$3233.90/season.  
Jody Zeigler - employed as 1.0 FTE Special Education Teacher, Castle Elementary School, effective 8/28/06, \$35,598.00/yr.

STATUS CHANGES:

Heather Beedy, AC Site Manager, from Carver and Oakdale Elementary Schools to Oakdale Elementary School, 8/23/06.  
Kimberly Buttermore, from Driver in Training, \$11.91/hr, to Part-Time Bus Driver, \$14.29/hr, Bus Garage, 8/22/06.  
Sue Cleary, from Education Assistant on Lay-off to Education Assistant, Skyview Elementary School, 9/5/06.  
Sarah Cooper, from AC Program Assistant to AC Site Manager, Carver Elementary School, \$14.95/hr, 8/23/06.  
Lynn DeGraw, FSIII, from Skyview Community School to Eagle Point Elementary School, 8/17/06.  
Amy Faust, AC Site Manager, from Cowern Elementary School to Eagle Point Elementary School, 8/23/06.  
Michelle Freisinger, from Teacher on Leave of Absence to .5 FTE High Potential Resource Teacher, Castle and Cowern Elementary Schools, 8/28/06.  
Lisa Harrington, from AC Program Assistant to AC Site Manager, Cowern Elementary School, \$15.55/hr, 8/23/06.  
Theresa Kohner from Operations Clerk to Student Services Clerk, District Education Center, 8/24/06.  
Ron Lese, from Driver in Training, \$11.91/hr, to Part-Time Bus Driver, \$14.29/hr, Bus Garage, 8/22/06.

Ellen McCarty, from 1.0 FTE to .8 FTE Prevention Specialist, Tartan High School, 8/28/06.  
Judy McMillan, from Paraprofessional on Lay-off to Special Education Paraprofessional, Webster Elementary School, 8/28/06.  
Rosemary Milton, from Special Education Paraprofessional to Education Assistant, Weaver Elementary School, 8/28/06.  
Elizabeth Morey, from Driver in Training, \$11.91/hr, to Part-Time Bus Driver, \$14.29/hr, Bus Garage.  
Sue Niva, from Paraprofessional on Lay-off to Paraprofessional Monitor, Skyview Elementary School, 9/5/06.  
Sue Nofziger, from Education Assistant on Lay-off to Education Assistant, Skyview Elementary School, 9/5/06.  
Roberto Pratts, from Education Assistant to Behavior Intervention Specialist, Weaver Elementary School, \$17.23/hr, 8/28/06.  
Kim Schaar, from Clerical Employee on Lay-off to Receptionist, North High School, 7/1/06.  
Lori Schouvieller, from 1.0 to 1.05 FTE Integration Equity Coach, District Education Center, 7/1/06.  
Debbi Weess, from 1.0 FTE Prevention Specialist, Park High School, to .8 FTE Prevention Specialist, Woodbury High School, 8/28/06.  
Alfonso Worthen, from Driver in Training, \$11.91/hr, to Part-Time Bus Driver, \$14.29/hr, Bus Garage, 8/7/06.

RESIGNATIONS:

Jane Barkholtz, COTA Paraprofessional, Oakdale Elementary School, 8/4/06.  
Rhonda Blattner, Paraprofessional Monitor and Parent Volunteer Coordinator, Castle Elementary School, 6/5/06.  
Patti Blekeberg, AC CC 1:1 Paraprofessional, Weaver Elementary School, 8/22/06.  
Andrew Bushard, Special Education Paraprofessional, Oakdale Elementary School, 8/17/06.  
Colleen Cahanes, Parent Volunteer Coordinator, Oakdale Elementary School, 6/4/06.  
Nancy Chinander, Special Education Paraprofessional, Gladstone Center, 8/21/06.  
Jolie Cummins, Special Education Paraprofessional, District Education Center, 8/28/06.  
Michelle Dietz, Enrichment Instructor, District Wide, 6/30/06.  
Mary Genheimer, School Readiness Outreach Instructor, Gladstone Center, 9/7/06; and Early Childhood (Preschool) Screener, Gladstone Center, 9/8/06.  
Kathleen Goodwin, AC CC 1:1 Paraprofessional, Eagle Point Elementary School, 6/7/06.  
Angela Hansen, Special Education Paraprofessional, Tartan High School, 8/4/06.  
Jerry Harrigan, AC CC 1:1 Paraprofessional, Skyview Elementary School, 6/9/06.

Lisa Harrington, Enrichment Instructor, District Wide, 8/23/06.  
Loretta Kielbasa, Special Education Paraprofessional, Tartan High School,  
9/6/06.  
Angela Meisner, Title I Teacher, Richardson Elementary School, 7/25/06.  
Erin Scanlon, AC CC 1:1 Paraprofessional, Carver Elementary School, 6/9/06.  
Rachel Schumann, AC CC Paraprofessional, Webster Elementary School,  
8/31/06.  
Tina Schwartz, Prevention Specialist, Woodbury High School, 6/8/06.  
Ruth Schweinefus, School Readiness Instructor, District Wide, 6/30/06.  
Joan Wigfield, Special Education Paraprofessional, Eagle Point Elementary  
School, 8/13/06.  
Shannon Witte-Sommerfeld, AC CC 1:1 Paraprofessional, Oakdale Elementary  
School, 6/9/06.  
Peter Young, Special Education Paraprofessional, Beaver Lake, 8/17/06.

TERMINATIONS:

Steven Reed, Student Advocate, John Glenn Middle School, 6/8/06.  
Paige Renstrom, FACS Teacher, Tartan High School, 6/8/06.  
Mary Roy, Paraprofessional Monitor, Cowern Elementary School, 9/5/06.  
Diane Spicer, AC CC 1:1 Paraprofessional, Cowern Elementary School, 6/7/06.

LAYOFFS:

Susan Sapp, AC CC 1:1 Paraprofessional, Weaver Elementary School, 9/1/06.  
Rachel Weldon, AC CC 1:1 Paraprofessional, Weaver Elementary School,  
8/25/06.

V. F. BUDGET AMENDMENT 07-02

The District 622 ESL program has been notified from the Star Tribune Foundation that we have received a grant in the amount of \$5,000.00 to provide language and cultural interpretation to immigrant and refugee parents so that they are not denied the opportunity to support their children in school for the 2006-07 school year.

Effect on Undesignated Fund Balance

Fund (s)	Budgeted	Amended		Revised
	Balance 6/30/07	Revenue	Expenditure	Balance 6/30/07
Federal & Other Grant Funds	-0-	\$ 5000	\$ 5000	-0-

Therefore, the Director of Special Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that 2006-07 Federal and Other Grant Funds revenue and expenditure budgets be increased by \$5000.

V. G. BUDGET AMENDMENT 07-03

The District 622 Chemical Health and Violence Prevention Program has been notified from the Peacemaker Foundation that we have received a grant in the amount of \$958 to provide for Peacemaker activities during the 2006-07 school year.

Effect on Undesignated Fund Balance

Fund (s)	Budgeted	Amended		Revised
	Balance 6/30/07	Revenue	Expenditure	Balance 6/30/07
Federal & Other Grant Funds	-0-	\$ 958	\$ 958	-0-

Therefore, the Director of Special Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that 2006-07 Federal and Other Grant Funds revenue and expenditure budgets be increased by \$958.

V. H. MODIFICATION OF PURCHASING GUIDELINES

Due to the elimination of the Purchasing Coordinator in the latest round of budget reductions and the corresponding reorganization in the Business Office, administration is recommending that the limit required for seeking sealed bids be increased from \$25,000 to \$50,000 which is in compliance with MN State Statute 471.345.

Therefore, The Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 that the required limit for seeking sealed bids be raised from \$25,000 to \$50,000 to conform with the Uniform Municipal Contracting Law, MN Statute 471.345.

V. I. BID AWARD

Sealed bids were solicited as required by law for goods and services listed below. The bids were opened and tabulated by the Business Office and are recommended for award to the lowest responsible bidders. Bid tabulations are on file in the Business Office.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that contracts be awarded as follows:

<u>For</u>	<u>Vendor</u>	<u>#Bids</u>	<u>Fund</u>	<u>Amount</u>
DUPLICATING PAPER	Office Depot	6	01	\$ 95,929.25*

\*Dollar figure is an estimate only, based on 2005-2006 usage.

V. J. DISBURSEMENTS

State statutes require school boards to provide for payment of just claims and also require that a list of electronic fund transfers be submitted to the school board at its next regular meeting. This action will authorize payment of audited and allowable claims, purchase of investments, transfers to the payroll account, and transactions by electronic fund (wire) transfers.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following disbursements and transfers be approved:

General Fund	\$ 1,334,007.58
Food Service	51,031.94
Transportation	425,889.73
Community Service	277,655.34
Capital Expenditure	245,036.37
Building	2,511,327.61
Debt Redemption	0.00
Trust	36,585.51
Total Checks Disbursed	\$ 4,881,534.08
Investments	\$ 27,869,553.27
Payroll Transfers	\$ 2,650,000.00
Wire Transfers	\$ 19,788,447.53

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS  
DISTRICT SERVICE CENTER

WIRE TRANSFERS  
8/12/06 - 9/15/06

DATE	FROM	TO	AMOUNT	REASON
08/15/06	MSDLAF	PREMIER BANK	\$900,000.00	A/P - P/R*
08/15/06	MSDLAF	NMI 916	\$831,944.21	AREA LRN CNT/VALLEY CRS
08/16/06	MSDLAF	PREMIER BANK	\$200,000.00	A/P - P/R*
08/17/06	MSDLAF	ASSOCIATED BANK	\$8,000,000.00	INVESTMENTS
08/17/06	MSDLAF	PREMIER BANK	\$800,000.00	A/P - P/R*
08/18/06	PREMIER BANK	I R S	\$153,433.95	PAYROLL TAX
08/18/06	PREMIER BANK	STATE OF MINN.	\$24,005.04	PAYROLL TAX
08/18/06	PREMIER BANK	STATE OF WISC.	\$1,258.55	PAYROLL TAX
08/18/06	PREMIER BANK	ANNUITY COMPANIES	\$52,162.64	ANNUITY DEDUCTION
08/18/06	PREMIER BANK	STATE OF MINN.	\$503.00	SALES TAX
08/18/06	MSDLAF	PREMIER BANK	\$500,000.00	A/P - P/R*
08/18/06	PREMIER BANK	U. S. POSTAL SERVICE	\$3,000.00	POSTAGE
08/21/06	PREMIER BANK	STATE OF MINN.	\$18,341.34	UNEMPLOYMENT
08/25/06	PREMIER BANK	CORP. HEALTH SYSTEMS	\$8,915.98	FLEX BENEFIT PAYMENT
08/28/06	MSDLAF	PREMIER BANK	\$2,000,000.00	A/P - P/R*
08/31/06	PREMIER BANK	BLUE CROSS	\$3,103,253.00	JULY-SEPT PAYMENT
09/01/06	MSDLAF	PREMIER BANK	\$2,500,000.00	A/P - P/R*
09/05/06	PREMIER BANK	I R S	\$528,880.30	PAYROLL TAX
09/05/06	PREMIER BANK	STATE OF MINN.	\$84,053.71	PAYROLL TAX
09/05/06	PREMIER BANK	STATE OF WISC.	\$4,596.81	PAYROLL TAX
09/05/06	PREMIER BANK	ANNUITY COMPANIES	\$65,183.02	ANNUITY DEDUCTION
09/12/06	PREMIER BANK	CORP. HEALTH SYSTEMS	\$8,915.98	FLEX BENEFIT PAYMENT
		TOTAL	\$19,788,447.53	

\* TO COVER ACCOUNTS PAYABLE OR PAYROLL CHECKS

08/15/06

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS  
DISTRICT SERVICE CENTER

INVESTMENTS PURCHASED  
8/12/06 - 9/15/06

DEPOSITORY	BROKERAGE FIRM	TYPE	RATE	PURCHASED	MATURES	AMOUNT
MSDLAF OTHER FUNDS	MSDLAF	MM	*	(BALANCE AT 9/15/06)		\$3,860,263.17
MSDLAF BUILDING FUND	MSDLAF	MM	*	(BALANCE AT 9/15/06)		\$247,399.31
MSDMAX OTHER FUNDS	MSDLAF	MM	**	(BALANCE AT 9/15/06)		\$3,966,396.68
MSDMAX BUILDING FUND	MSDLAF	MM	**	(BALANCE AT 9/15/06)		\$2,730.74
GMAC COMM. MORT. BANK OTHER FUNDS	MULTI-BANK SECURITIES INC.	CD	4.00%	7/15/2005	1/16/2007	\$98,000.00
CORN BELR B&T OTHER FUNDS	MULTI-BANK SECURITIES INC.	CD	4.00%	7/18/2005	6/18/2007	\$98,975.25
MACON BANK OTHER FUNDS	MULTI-BANK SECURITIES INC.	CD	3.85%	7/20/2005	10/20/2006	\$98,950.50
FARMERS FIRST BANK OTHER FUNDS	MULTI-BANK SECURITIES INC.	CD	2.80%	7/21/2005	2/12/2007	\$97,367.63
FEDERAL FARM CREDIT OTHER FUNDS	MULTI-BANK SECURITIES INC.	CD	3.95%	9/6/2005	9/26/2006	\$98,915.92
P M A SECURITIES AID ANTIC CERT	P M A SECURITIES	VARIOUS	5.03%	(BALANCE AT 9/15/06)		\$8,571,214.15
U. S. BANK BUILDING FUND	P M A SECURITIES	VARIOUS	5.03%	(BALANCE AT 9/15/06)		\$529,193.40
P M A SECURITIES BUILDING FUND	P M A SECURITIES	VARIOUS	5.03%	(BALANCE AT 9/15/06)		\$1,357,119.24
P M A SECURITIES BUILDING FUND	P M A SECURITIES	VARIOUS	5.03%	(BALANCE AT 9/15/06)		\$8,843,027.28
						<u>\$27,869,553.27</u>

\* AVERAGE YIELD FOR AUGUST 4.67%

\*\* AVERAGE YIELD FOR AUGUST 5.06%

MM - MSDLAF/MSDMAX MONEY MARKET ACCOUNT

CD - CERTIFICATE OF DEPOSIT

CP - COMMERCIAL PAPER

FHLMC - FEDERAL HOME LOAN MORTGAGE CORP.

MSDLAF/MSDMAX - MINNESOTA SCHOOL DISTRICT LIQUID ASSET FUND

09/15/06

**ENROLLMENT REPORT - September 7, 2006 Day 3 Report**

SCHOOL	K DGN.	ONE	TWO	THREE	FOUR	FIVE		SPECIAL EDUCATION*			
								Level IV	Beaver Lk. EIA/0-2	Beaver Lk. Scope/3-5	Gen EC
Carver	94	90	87	91	100	87		0			
Castle	73	100	84	94	74	92		12			
Cowern	60	61	64	70	67	68		14			
Eagle Point	57	52	59	70	73	69		16			
Oakdale	89	80	81	71	89	115		26			
Richardson	63	71	71	79	75	82		14			
Skyview Elem.	93	92	88	108	110	86		15			
Weaver	91	80	82	79	102	91		17			
Webster	49	64	45	59	64	54		12			
<b>K-5 Sub-Total</b>											
TEEP @ Beaver Lake	0	0	2	3	1	5			41	64	
ELEM. TOTALS	669	690	661	721	754	744		126	41	64	
	<b>SIX</b>	<b>SEVEN</b>	<b>EIGHT</b>	<b>NINE</b>	<b>TEN</b>	<b>ELEVEN</b>	<b>TWELVE</b>	<b>SUB.TOTALS</b>	<b>Non.Pub.</b>		
MLAP (ALC)				1	14	33	76	124			
Beaver Lake LV.IV				0	0	4	49	53			
John Glenn	254	273	293					820			
John Glenn LV. IV	10	12	4					26			
Maplewood	259	295	279					833	4		
Maplewood LV. IV	12	21	12					45			
Skyview Middle	279	307	268					854			
Sky. Mid. LV. IV	5	6	10					21			
North				508	518	510	493	2029			
North LV IV.				11	13	12	10	46			
Tartan				476	476	442	455	1849			
Tartan LV. I V				19	17	18	11	65			
SEC. TOTALS	819	914	866	1015	1038	1019	1094		4		
<b>TOT.</b>											

Grades	CHANGE SINCE 9-30-06				Enrollment Change	Percent Change	CHANGE IN LAST 12 MONTHS				Enr Chai La:
			9/7/2006				9/9/2004	9/8/2005	9/7/2006		
ECSE			168		168	#DIV/0!	ECSE	128	139	168	
K-5			4,365		4,365	#DIV/0!	K-5	4531	4,357	4,365	
6-8			2,603		2,603	#DIV/0!	6-8	2728	2,628	2,603	
9-12			4,166		4,166	#DIV/0!	9-12	3,963	4,084	4,166	
<b>TOTALS</b>		-	<b>11,302</b>		<b>11,302</b>	<b>#DIV/0!</b>	<b>TOTALS</b>	<b>11,350</b>	<b>11,208</b>	<b>11,302</b>	

\*Students listed in Level IV spend a portion (varies) of their day in a special education setting/classroom; most special education students are included in the other enrollment numbers since they spend the majority of the day in regular classrooms.

<b>TOTAL</b>
549
529
404
396
551
455
592
542
347
<b>4,365</b>
168
4533
BLDG TOTAL
124
53
846
882
875
2,075
1,914
<b>6,769</b>
<b>11,302</b>
Percent Change from Last Year
20.86%
0.18%
-0.95%
2.01%
<b>0.84%</b>

ELEMENTARY CLASS SIZE CHART (Unweighted) - SEPTEMBER 7, 2006

Day 3 Re

	Kinderg.	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	Current Enroll.
<b>CARVER</b>	24 24 1.0 CE 23 23	24 23 22 21	30 29 .55 CE 28	31 30 30	25 25 .5 CE 25 25	29 29 29	0
Totals	94	90	87	91	100	87	549
<b>CASTLE</b>	25 24 24	25 25 .5 CE 25 25	20 21 1.0 CE 21 22	32 31 31	26 24 24	31 31 30	12
Totals	73	100	84	94	74	92	517
<b>COWERN</b>	20 19 1.25 CE 21	20 21 20	27 26 .48 CE 11 ↔ 14	28 28	22 22 .5 CE 23	34 34	14
Totals	60	61	64	70	67	68	390
<b>E. POINT *</b>	18 20 19	25 27	29 30 .15 CE	35 35	38 35	34 35	16
Totals	57	52	59	70	73	69	380
<b>OAKDALE</b>	21 22 23 23	27 24 1.0 CE 29	27 27 .74 CE 27	24 24 23	30 29 30	29 28 29 29	26
Totals	89	80	81	71	89	115	525
<b>RICHARD.</b>	21 22 .5 CE 20	24 25 .5 CE 22	24 24 .5 CE 23	26 27 .5 CE 26	29 30 .5 CE 16 ↔ 13	34 35 .5 CE 13	14
Totals	63	71	71	79	75	82	441
<b>SKYVIEW EI.</b>	22 24 25 22	31 31 30	29 29 30	28 28 26 26	31 32 16 ↔ 16	35 35	15
Totals	93	92	88	108	110	86	577
<b>WEAVER</b>	23 23 1.0 CE 23 22	28 26 26	29 27 26	26 26 27	35 33 .5 CE 34	31 29 .5 CE 31	17
Totals	91	80	82	79	102	91	525
<b>WEBSTER</b>	25 24	21 21 22	22 23	21 20 1.0 CE 18	31 33 1.0 CE	26 28	12
Totals	49	64	45	59	64	54	335
<b>Total Enroll.</b>	669	690	661	721	754	744	4,365
Special Ed *	16 685	23 713	28 689	16 737	21 775	22 766	
<b>Total Sec.w/CE</b>	30.00	28.00	25.50	26.50	26.00	24.00	
<b>Average **</b>	22.300	24.643	25.922	27.208	29.000	31.000	

Carver has extra 1.0 FTE from CE in Kngrn. & .5 in Gr. 4 Castle has extra .5 from CE in Gr 1 & 1.0 CE in Gr 2. Cowern has 1.25 FTE from CE in Kngrn, .48 in Gr. 2 & .5 CE in Gr Oakdale has 1.0 CE in Gr. 1 & .74 CE in Gr. 2 Richardson has extra .5 CE in Kngrn, .5 CE in each grades 1-5 Weaver has 1.0 CE in Kngrn, .5 CE in Gr. 4 & Gr. 5 Webster has 1.0 C

\* Eagle Pt has add'l five .5 teachers who work in the morning to lower class size in grades 1-5 during core curric teaching.

Special Ed Total:

\*\* Average is calculated excluding special ed students by grade level but they are included in overall district average

Early Childhood/Beaver Lk. not included on

VII. A. 1. ACKNOWLEDGMENT OF CONTRIBUTIONS - *Miller*

Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Tartan Parent Group	\$250.00	Help defray cost of U of M Marching Band - Tartan
3M on behalf of Doug Huntley	\$200.00	Weaver – academic purposes
3M on behalf of Amy Krohn	\$200.00	Castle – academic purposes
3M on behalf of Debra Breister	\$200.00	Castle – academic purposes
Medtronic on behalf of Eva Carlson	\$500.00	Castle – use as needed for student body
American Legion Post 39	\$500.00	North High JROTC program funding
Crist Langelett	\$100.00	North High Athletics
Outback Steak House	Softball registration fee/45 steak dinners	Community Bridge Co-rec softball team registration and end of season celebration
Gary & Ione Livingston	Snuggle seat with ottoman	Solution room at Beaver Lake for the Next Step Program
North St. Paul-Maplewood-Oakdale Rotary	\$500.00	Meal and other expenses for visiting teacher from China at Carver

MOTION:  
SECOND:

Total fiscal year 2006-07 year-to-date monetary contributions: \$ 4,557.74

VII. A. 2. APPROVAL OF DISTRICT ARCHITECT CONTRACT

District administration has negotiated a contract with our new architect, The DLR Group, Inc., including a fee of 9% for basic services and a fee of up to 2% for reimbursable expenses. In addition, we have negotiated a fee schedule to use in the event we have any specific, added projects that fall outside of the defined scope of work. The contract is proposed for a two year period, Fiscal year 2007-2008 and fiscal year 2008-2009 with two one year extensions to be exercised at the discretion of the District.

The overall cost of this contract is comparable to the contract in place during 2005-2006 with our previous architect.

Therefore, The Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 that the proposed architect contract with DLR Group, Inc. for fiscal years 2008 and 2009 be approved as negotiated.

MOTION:  
SECOND:

**STRUCTURAL BALANCE INTERIM REPORT/RESOLUTION**

ED-02330-02

Page Two

**IDENTIFICATION INFORMATION**

District Name North St. Paul-Maplewood-Oakdale	District Number 622	Unit Name Office & Prof Employees Local No. 12	Date of Submission 9/26/06
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**INDIVIDUAL SETTLEMENT BUDGET PROJECTION**

(Minn. Stat. § 1213B.749 Structurally Balanced School District Budgets)

<b>General Fund (01)</b>	<b>(2005)</b>	<b>(2006)</b>	<b>(2007)</b>	<b>(2008)</b>	<b>(2009)</b>
<b>Revenues (ALL General)</b>					
01 – Current Revenue		\$102,274,703	\$107,906,892	\$105,906,892	
Anticipated Revenue <sup>1</sup>		\$0	\$0	\$0	
<b>Expenditures</b>					
Settlement Salary/Benefits <sup>2</sup>		\$3,192,306	\$3,421,241	\$3,455,453	
All Other 01 Costs		\$99,082,397	\$104,485,651	\$102,451,439	
Fund (01) Balance <sup>3</sup>	\$3,800,090	\$2,661,028	\$5,898,787	\$2,280,184	
<b>Food Service Fund (02)</b>					
<b>Revenues (ALL Food)</b>					
02 – Current Revenue		\$4,837,350	\$4,904,589	\$4,978,158	
Anticipated Revenue <sup>1</sup>		\$0	\$0	\$0	
<b>Expenditures</b>					
Settlement Salary/Benefits <sup>2</sup>		\$0	\$0	\$0	
All Other 02 Costs		\$4,829,092	\$4,973,965	\$5,123,184	
Fund (02) Balance <sup>3</sup>	\$486,386	\$494,644	\$503,017	\$430,589	
<b>Community Service (04)</b>					
<b>Revenues (ALL Community)</b>					
04 – Current Revenue		\$6,188,680	\$6,274,703	\$6,386,823	
Anticipated Revenue <sup>1</sup>		\$0	\$0	\$0	
<b>Expenditures</b>					
Settlement Salary/Benefits <sup>2</sup>		\$0	\$0	\$0	
All Other 04 Costs		\$6,285,666	\$6,274,703	\$6,368,823	
Fund (04) Balance <sup>3</sup>	\$111,300	\$14,314	\$14,314	\$14,314	
Staff Changes <sup>4</sup> Affected by the Settlement	0	0	2	0	
Actual Staff Count in the Unit <sup>5</sup> Affected by the Settlement	80	80	78	78	
Anticipated Cuts <sup>6</sup>		\$4,489,000	\$6,000,000	\$3,000,000	
Did this settlement cause structural imbalance in the budget? Check one: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>					
Is this settlement the result of interest arbitration? Check one: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>					
<b>Narrative:</b>					
<b>District Characteristics:</b>					
State Aid Formula	\$4,601	\$4,783	\$4,974	\$5,024	
District AMCPU's	13,312	13,277	13,011	12,654	

**STRUCTURAL BALANCE INTERIM REPORT/RESOLUTION**

**IDENTIFICATION INFORMATION**

District Name North St. Paul-Maplewood-Oakdale	District Number 622	Unit Name Office & Prof Employees Local No. 12	Date of Last Submission 2/7/06
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**DISTRICT BUDGET SUMMARY FORM**

(Minn. Stat. § 123B.749 Structurally Balanced School District Budgets)

<b>General Fund (01)</b>	<b>(2005)</b>	<b>(2006)</b>	<b>(2007)</b>	<b>(2008)</b>	<b>(2009)</b>
<b>Revenues (ALL General)</b>					
01 – Current Revenue		\$102,274,703	\$107,906,892	\$105,906,892	
Anticipated Revenue <sup>1</sup>		\$0	\$0	\$0	
<b>Expenditures</b>					
All Salary/Benefits <sup>2</sup>		\$79,774,268	\$84,167,375	\$82,607,375	
All Other 01 Costs		\$22,500,435	\$23,739,517	\$23,299,517	
Fund (01) Balance <sup>3</sup>	\$3,800,090	\$2,661,028	\$5,898,787	\$2,280,184	
<b>Food Service Fund (02)</b>					
<b>Revenues (ALL Food)</b>					
02 – Current Revenue		\$4,837,350	\$4,904,589	\$4,978,158	
Anticipated Revenue <sup>1</sup>		\$0	\$0	\$0	
<b>Expenditures</b>					
All Salary/Benefits <sup>2</sup>		\$1,881,817	\$1,770,792	\$1,823,916	
All Other 02 Costs		\$3,033,707	\$3,058,300	\$3,100,810	
Fund (02) Balance <sup>3</sup>	\$486,386	\$494,644	\$503,017	\$430,589	
<b>Community Service (04)</b>					
<b>Revenues (ALL Community)</b>					
04 – Current Revenue		\$6,188,680	\$6,274,703	\$6,386,823	
Anticipated Revenue <sup>1</sup>		\$0	\$0	\$0	
<b>Expenditures</b>					
All Salary/Benefits <sup>2</sup>		\$4,815,821	\$4,052,794	\$4,210,448	
All Other 04 Costs		\$2,761,870	\$2,232,872	\$2,064,255	
Fund (04) Balance <sup>3</sup>	\$111,300	\$14,314	\$14,314	\$14,314	
Staff Changes <sup>4</sup> Affected by all Settlements					
Anticipated Cuts <sup>5</sup>	\$	\$4,489,000	\$6,000,000	\$3,000,000	\$
Did any settlement cause structural imbalance in the budget? Check one: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>					
<b>Narrative:</b>					
<b>District Characteristics:</b>					
State Aid Formula	\$4,601	\$4,783	\$4,974	\$5,024	
District AMCPU's	13,312	13,277	13,011	12,654	

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 622, North St. Paul, Minnesota, was held on the 26th day of September 2006, at 7:00 pm.

The following Board Members were present:  
and the following Board Members were absent:

Board Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION FOR STRUCTURAL BALANCE**

**WHEREAS**, School District 622 has a tentative agreement with the Clerical Local No. 12 on a contract covering July 1, 2005 to June 30, 2007; and

**WHEREAS**, Minnesota Statutes, § 123B.749 (2004) requires a Board of Education to determine that any collective bargaining agreement does not cause structural imbalance; and,

**WHEREAS**, the School Board reviewed the budget impact of this agreement taking into account current state aid formulas and reasonable and comprehensive projections of ongoing revenues and expenditures for the period of agreement as contained in report forms; and,

**WHEREAS**, the attached calculations as contained in the report forms fulfill the disclosure and reporting requirements of said statute;

**NOW, THEREFORE, BE IT RESOLVED**, that the School Board of ISD 622 determines that the tentative agreement with the Clerical Local No. 12 does not cause structural imbalance of the School District’s budget during the period of the agreement.

The motion for adoption of the foregoing resolution was duly seconded by Board Member \_\_\_\_\_ and upon vote being taken thereon, the following members voted in favor thereof:

and the following members voted against the same: \_\_\_\_\_ ; whereupon said resolution was declared duly passed and adopted.

\_\_\_\_\_  
Signature – Clerk, ISD 622 School Board

9/26/06

\_\_\_\_\_  
Date

VII. A. 4. ADOPTION OF PROPOSED 2006 PAYABLE 2007 PROPERTY TAX LEVY

On or before September 1, 2006 each school district must adopt its proposed 2006 payable 2007 property tax levy and certify it to its county auditor(s). Adoption of the proposed levy requires School Board action.

The counties will then develop notices of proposed property taxes, which must be mailed to property owners by December 12<sup>th</sup>. The School Board must adopt the final levy on December 12, 2006.

The recommended proposed levy represents the maximum amount the district is permitted to certify to the State Department of Education.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the proposed 2006 payable 2007 property tax levy is adopted for the maximum amount and that the School Board Clerk is authorized to sign the forms necessary to certify that levy to the county auditors and to the State Department of Education.

MOTION:  
SECOND:

VII. A. 5. HIGHWAY 36 PROJECT – MnDOT REQUEST FOR EASEMENT

The MN Department of Transportation is requesting a transfer of property from the School District to the State of Minnesota in conjunction with the Highway 36 Improvement Project for the purpose of Drainage and Wall Easement and a Temporary Easement for Highway Purposes. The property descriptions are included on the proposed Quitclaim Deed. Based on our discussions with MnDOT staff, administration is recommending that the Board approve this transfer.

Therefore, The Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 that the transfer of property to allow for the Drainage and Wall Easement and the Temporary Easement for Highway Purposes requested by the Minnesota Department of Transportation in conjunction with the Highway 36 construction project be approved.

MOTION:  
SECOND:

VII. A. 6. ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS

**RESOLUTION APPROVING THE ISSUANCE OF  
GENERAL OBLIGATION REFUNDING BONDS; COVENANTING AND  
OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE PROVISIONS OF  
MINNESOTA STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF  
THE PRINCIPAL AND INTEREST ON THE BONDS**

WHEREAS, Independent School District No. 622 (the "District") has been advised by Northland Securities, Inc. ("NSI") that an advance refunding of the District's General Obligation School Building Bonds, Series 1999A, is feasible based on interest rates presently available for the issuance of new crossover refunding bonds (the "Refunding Bonds"); and

WHEREAS, Independent School District No. 622 (the "District") has been advised by Northland Securities, Inc. ("NSI") that an advance refunding of the District's General Obligation School Building Bonds, Series 2000B, is feasible based on interest rates presently available for the issuance of new Refunding Bonds; and

WHEREAS, Independent School District No. 622 (the "District") has been advised by Northland Securities, Inc. ("NSI") that an advance refunding of the District's General Obligation School Building Bonds, Series 2001A, is feasible based on interest rates presently available for the issuance of new Refunding Bonds; and

WHEREAS, Independent School District No. 622 (the "District") has been advised by Northland Securities, Inc. ("NSI") that an advance refunding of the District's General Obligation School Building Bonds, Series 2002A, is feasible based on interest rates presently available for the issuance of new Refunding Bonds; and

WHEREAS, NSI has indicated a willingness to purchase the Refunding Bonds;  
and

WHEREAS, the District desires to effectuate the transaction with NSI whenever market conditions are appropriate to refund some or all of the issues specified.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 622, State of Minnesota as follows:

1. The Treasurer and Business Manager are hereby authorized to approve the sale of the Refunding Bonds to NSI, provided that as of the dates the proceeds are applied to the payment of the obligations to be refunded, the present value of the dollar amount of the debt service on the Refunding Bonds, computed to their stated maturity dates, after deducting any premium, is lower by at least four percent (4.00%) than the present value of the dollar amount of debt service, on all general obligations refunded, exclusive of premium, computed to their stated maturity dates.
2. Upon approval of the sale of the Refunding Bonds by the Treasurer and the Business Manager, the School Board will meet at its next regularly scheduled Board meeting thereafter to adopt the necessary approving resolutions as drafted by Knutson, Flynn and Deans, the District's Bond Counsel.
3. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.  
  
(b) The District further covenants to comply with all procedures now or hereafter established by the Department of Finance and Education of the State of Minnesota pursuant to Minnesota

Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

4. NSI is authorized to prepare an Official Statement or Offering Memorandum related to the sale of the Refunding Bonds.

MOTION:  
SECOND:

VII. A. 7. REFUNDING CERTIFICATES OF PARTICIPATION

**RESOLUTION APPROVING THE ISSUANCE OF  
REFUNDING CERTIFICATES OF PARTICIPATION**

WHEREAS, Independent School District No. 622 (the "District") has been advised by Northland Securities, Inc. ("NSI") that an advance refunding of the District's Certificates of Participation, Series 2000A, is feasible based on interest rates presently available for the issuance of new refunding Certificates of Participation (the "Refunding Certificates"); and

WHEREAS, NSI has indicated a willingness to purchase the Refunding Certificates; and

WHEREAS, the District desires to effectuate the transaction with NSI whenever market conditions are appropriate.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 622, State of Minnesota as follows:

1. The Treasurer and Business Manager are hereby authorized to approve the sale of the Refunding Certificates to NSI, provided that the total net savings as of the date the proceeds are applied to the payment of the Certificates of Participation to be refunded is at least \$100,000.
2. Upon approval of the sale of the Certificates by the Treasurer and the Business Manager, the School Board will meet at its next regularly scheduled Board meeting thereafter to adopt the necessary approving resolutions as drafted by Knutson, Flynn and Deans, the District's Bond Counsel.
3. NSI is authorized to prepare an Official Statement or Offering Memorandum related to the sale of the Refunding Certificates.

MOTION:  
SECOND:

VII. B. 1. CLERICAL UNIT CONTRACT RESOLUTION

RATIFICATION OF THE 2005-2007 LOCAL 12, CLERICAL MASTER AGREEMENT

A settlement has been bargained between Local 12, Clerical and Independent School District 622. The membership of Local 12 voted and ratified the agreement on August 24, 2006. The proposed settlement is a two-year agreement covering the years 2005-06 and 2006-07, and represents a 0 % increase on the salary schedule for 2005-06 and 2.38% for 2006-07 with an additional 1.62% added on June 30, 2007. The total package cost increase, including all associated costs, is .08% for year one and 7.17% for year two totaling 7.25% for both years. The base cost for this contract is \$3,189,715 with year one increasing \$2,592 to a total of \$3,192,306 and year two increasing \$228,935 to a total of \$3,421,242.

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2005-2007 Local 12, Clerical Master Agreement be approved.

MOTION:  
SECOND:

**Tentative Clerical Settlement Summary**

	<b>2005-2006</b>	<b>2006-2007</b>
<b>Salary Schedule</b>	0%	2.38% plus 1.62% on 6/30/07
<b>Lump Sum</b>		Full time Employees: \$600.00 Part time Employees: \$300.00  Convert to 1.62% on wage schedule 6/30/07
<b>Health Insurance</b>	No increase in district portion Single \$351.64 Family \$832.26	Single \$406.07 Family \$897
<b>Settlement Per Year</b>	.08	7.17
<b>Total</b>		<b>7.25</b>

VII. C. 1. ANNUAL REPORT OF CURRICULUM, INSTRUCTION & STUDENT PERFORMANCE

The 2005-06 System Accountability Report is ready to send to District residents.

Therefore, the Director of Teaching and Learning recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 that the 2005-06 Annual Report on Curriculum, Instruction, and Student Performance (System Accountability Report) be approved.

MOTION:  
SECOND: