

# Brotherhood

Titan Touchdown Club Agenda  
7:00 PM Monday, October 17, 2016 - Tartan Media Center

## ITEM

## ACTION TAKEN / DISCUSSION

In Attendance: Lisa Staves, Aaron Mullen, Angela Washenberger, Debbie Floyd, Mario Hernandez, Tonya Weaver, Tabitha Johnson

|      |  |
|------|--|
| 7:00 | <p><b>Welcome – Lisa Staves</b></p> <ul style="list-style-type: none"><li>● Call to Order/Approval of Agenda this Meeting</li><li>● Approval of Minutes August Meeting</li></ul>   |
| 7:05 | <p><b>New items/Items from last meeting</b></p> <ul style="list-style-type: none"><li>● <b><u>Board action since last meeting</u></b><ul style="list-style-type: none"><li>○ Paid for 1 team dinner at Wild Boar plus tailgating subs prior to games (<a href="#">Spagetti</a>)</li><li>○ Maybe in next year's budget, have money set aside to cover extra dinners as needed- <a href="#">Add to 2017-2018 budget - money for Tailgating Subs and hosting 1-2 dinners.</a></li></ul></li><li>● <b><u>Fundraising</u></b><ul style="list-style-type: none"><li>○ Discount Card sales - Update - <a href="#">Mullen recd additional cards/money from players and provided to Mario H to add to the budget.</a></li><li>○ Letter Campaign- Update - <a href="#">Issues with the new automated version, may need to use the manual letter process. Ran into some tech glitches to be worked out if we move to the automated process next year.</a></li></ul></li><li>● <b><u>Homecoming game</u></b> - Update - Mailing/Newsletter, Donations/Online</li><li>● <b><u>Tackle Cancer game - Jackie - Chair</u></b><ul style="list-style-type: none"><li>○ Went well - Thank you to all that helped make it a great night!</li><li>○ Honored 3 members (Shelly Larson, Eric Todd, Irma Triviski)</li><li>○ Had a poster for each, cancer ribbons for players and guests</li><li>○ Honored families after Titan War chant - Families joined the war chant - Each player handed the person a tackle cancer shirt that all varsity players, coaches and managers signed - During that time, the announcer read a statement about each person</li><li>○ <a href="#">Received \$300 in donations /TTC approved \$100 donation to Tackle Cancer.</a></li><li>○ <a href="#">Send to Randy Shaffer- Stillwater</a></li></ul></li><li>● <b><u>Concessions -</u></b><ul style="list-style-type: none"><li>○ Update</li><li>○ Hotdogs/Buns - Purchase 2 boxes</li><li>○ Order 31 flower (5 extra)</li><li>○ Debbie - picked up bins from Walmart</li><li>○ Purchase more Pop</li><li>○ Candy Bars (gift bag)</li><li>○ Purchase Hot Chocolate</li><li>○ Caribou - donation</li><li>○ Review prices</li></ul></li></ul> |

- **Insurance and facility application - Mario + Director**
  - Received an email from Munter - District 622 requires a Certificate of Liability Insurance as described below.
    - ISD 622 must be listed as an additional insured. (the insurance carrier will know what is needed).
    - Additional Insured should be listed as ISD 622, 2520 12th Ave E, North St Paul, MN 55109.
    - Minimum General Liability coverage of \$1.5 million is required.
  - Parent groups and booster clubs must submit a facility request for the events they sponsor (other than monthly meetings). -
  - A copy of the form is uploaded to Google Docs labelled Internal Facility Use Application ([TTC has been following this directive /submitting form to use facility](#))
  
- **Senior Night** October 19, Wednesday
  - Handshake between Seniors and Hasting Players?
  - Order pictures of players - hang pictures on the fence plus one for parents
  - Flowers and packets
  - Photographer?
  - Still owe from a bill last year ([Paid in full](#))
  - [Posters - As Hanson to have Managers create posters and help hang. Then use for the Banquet Hallway. Tabitha provided the Poster boards and Glue/Glitter.](#)
  
- **End of the year banquet -**
- Possible at Event Center again but price raised to \$15 this year ([Approved to raise to \\$15.00, \\$20.00 at the door. \(Need to eliminate last minute attendees to ensure the Event Center has good counts for number of people/food. \)](#))
  - [Connect with Eric Todd to determine if it is possible to use the Event Center \(Many great comments from last year's banquet, meal and presentations.](#)
  - [Need to order helmets soon plus paper helmets and large T's \(Melissa has contacts for both\)](#)
  - [Need people to Check in, Hang Poster, Create Programs, Clean up](#)
  - [Jen - Need Program Template \(via Google docs\) \(provide access\) - Need roster/#s](#)
  -
  
- **Board Elections - November 21st (next meeting)**
  - November is board election month - How to handle? Do we want an email to know prior or just show up to meeting?
  - Let people know if they are interested in running for Board position.

|      |   |
|------|---|
| 7:45 | <b>Treasure Update – Mario Hernandez</b> <ul style="list-style-type: none"> <li>● <a href="#">Budget update - Mario provided the Treasurer's report-</a></li> </ul> |
|------|---|

|      |  |
|------|--|
| 7:50 | <b>Head Coach – Coach Mullen</b> <ul style="list-style-type: none"> <li>● <a href="#">Updates –</a></li> <li>● <a href="#">Reviewed playoff schedule - If win against Washburn; then most likely play Mahtomedi</a></li> <li>● <a href="#">9th &amp; 10th - Season finished, JV (Linemen hurt) cancelled 3 games - Equipment turn in</a></li> <li>● <a href="#">Washburn - Post game meal - Cafeteria (Submit facilities Application)</a></li> </ul> |
|------|--|

- [Banquet Awards \\$200; All Conf, Honorable Mention; Coaches/Team vote](#)

**Committee and Coordinators – Volunteer opportunities for families**

**Fundraising Committees**

- [Discount Cards](#) – Lisa Staves/Mario Hernandez - See above
- [Fundraising letter](#) –Jen Meyer - See above
- [Sign Donations](#) - Mario Hernandez - Any update?
  
- [Fundraising dinners](#)- Titans (Deb) - Done
- [Grocery bag day](#)- Jen Meyer - Saturday, September 17th Cub in Oakdale - Done
- [Basketball March 11 & 12 Tournament 2017](#) - Tom & Angela Washenberger -
  - Received an email from Eric Rathke form MYAS with host Letter and the Host Contract for the 2017 Boys Grade State Tournament.
  - Our portion of the host contract is due by October 21
  - **New for 2016-17! The host is required to assign an ADULT volunteer to be an MYAS Court Monitor for each game during the event.** The host contract has specific details and responsibilities for this new position. The goal for the Court Monitor is to help the MYAS Tournament Director and the hosts ensure more quality and control during the games.
  - Copy of host contract and letter in Google Docs

**Year long/Season Committees**

- [Website – Angela Washenberger](#) - [Cleaned up old documents but haven't posted 2016 yet.](#)
- [Facebook](#) - Any update?
- [Memory video](#) - Mario/ Eric Todd - Any update?
- [Spirit Wear](#) - Lisa Staves -Streamline Design - Working on last order

**Beginning of Season Events/Committees**

- [Season Kick off weeks](#) – Lisa Staves
  - [August 15-Opening Meeting](#) -
  - [August 15 -Kick off BBQ](#) (Parents/Players)
  - [August 15th-Parent/Player Meeting](#) -
  - [August 17 - Watermelon Wednesday](#) -
  - [August 20 - Paintball Team building event](#)-
  - [Tuesday, August 23rd - Hy-Vee Volunteer night](#)
  - [August 24 - Picture Night\(5:30\)](#) and 9-12th Intersquad Scrimmage (Titan's fundraiser/meal)
  - [August 25 - OAA Community Night](#) -
  - [August 27 - 9:00AM - 4 way scrimmage](#) - See above
  - [August 27 - Team Camp out](#) – Lisa Staves and Angela Washenberger -

**Game Day/Events Committees**

- [Summerfest Parade](#) - Lisa Staves -
- [Concessions](#) – Deb and Joe Floyd - See above
- [Summer Events](#) -
- [Varsity After Game Team dinners](#) - Lisa Staves - Playoff game 1 ? Look for family or booster provide?
  
- [Homecoming](#) - September 23 (against Park) - See above
- [Tackle Cancer](#) - Jackie Ossell - October 7 - See above
- [Senior night](#) - October 19, Wednesday - See above
- [End of the year Celebration](#) – See above

8:00

**Questions and Miscellaneous Business**

Any other suggestions that we need to address or items for next meeting

8:30

Next meeting – Monday, November 21st at 7:00pm - Tartan media center (Week of Thanksgiving)