

ISD 622 ONLINE SCHOOLS REGISTRATION/TRANSFER FORM

This form is only for students who are registered to attend a 622 School during the 21-22 School Year AND want to transfer to our new VIRTUAL [622 Online School Program](#).

Please fill out a separate form for each student (Grades K-12) that you are transferring to our new VIRTUAL [622 Online School Program](#).

The completed form can be dropped off or mailed to the: Enrollment Center, 2520 East 12th Avenue, North St. Paul, MN 55109;
emailed to cdunham@isd622.org or apetrissantos@isd622.org or faxed to: 651-748-7558.

PLEASE ANSWER THESE QUESTIONS

1. Is your student a District 622 resident? Yes ___ No ___
2. Is the student you are registering for 622 Online currently enrolled in a 622 School for the 21-22 School Year? Yes ___ No ___

**If you are not sure if you are currently enrolled, please contact the enrollment center at 651-748-7550.*

If you answered NO to question # 2, do not use this form, please see the instructions at the top of this page or on our [website](#) for registration information.

STUDENT INFORMATION

Grade your student will be in 21-22 School Year: _____

Name of 622 School your student is **currently scheduled** to attend during the 21-22 School Year _____

Student's ISD 622 Gmail Address _____@isd622.org

Student's Last Name _____ Student's First Name _____ Date of Birth _____

Does your student receive the following services: Special Education Services? Yes ___ No ___ English Language Services? Yes ___ No ___

Home Language _____ I would like an interpreter for parent conferences? Yes ___ No ___

PARENT/GUARDIAN INFORMATION

*Name of LEGAL Parent/Guardian completing this form:

First Name _____ Last Name: _____ Email Address: _____

Primary Street Address: _____ City: _____ State: _____ Zip: _____

Cell Phone _____ Home Phone _____

I understand that by completing and signing this form, I am transferring the above student from the 622 school he/she is currently registered for to the 622 Online School Program.

Signature or Parent Guardian (REQUIRED) _____ Date _____

** If you are enrolling a student who resides with a guardian or other relative, who is not the parent, you must complete the Student Not Living with Parent form and turn it in with this form.*

DO NOT WRITE BELOW THIS SPACE/OFFICE USE ONLY

Students Grade 21-22 _____ School Child is Transferring from (21-22) _____

A copy of this form was sent to: _____ on ___/___/___ AND to 622 Online schools on ___/___/___.

OFFICE COORDINATOR: Please send this students cumulative file to C Hayes at DEC.