

PARENT PORTAL ACCOUNT ACTIVATION REQUEST

I am requesting a user account for the North St Paul-Maplewood-Oakdale schools Parent Portal. I have read and understand the Parent Portal User Guidelines and System Requirements and I agree to abide by and support these rules.

I understand that if I violate any of the terms of the Guidelines, I may lose my privilege to use the Parent Portal and may be liable for civil and/or criminal consequences. I understand that School District 622 is not responsible for any damages to my computer or software as a result of accessing the Parent Portal, nor does District 622 bear any responsibility in guaranteeing successful connection to this service.

I certify that I am the parent and/or legal guardian of the student(s) named below. **STEP-PARENTS OR GUARDIANS THAT DO NOT HAVE LEGAL CUSTODY OF A CHILD WILL NOT BE GRANTED PARENT PORTAL RIGHTS UNLESS A COPY OF LEGAL DOCUMENTATION IS ATTACHED TO THE ACCEPTANCE FORM.** District 622 reserves the right to deny access to the Parent Portal due to court orders and any other legal proceedings that limit availability of private educational data.

Please note that our email response could be delayed or blocked if you are using a spam-blocking product. In order to ensure receipt of your account information, please add parentportal@isd622.org to your list of approved senders.

Please return completed forms to the school office or email (parentportal@isd622.org), fax (651-748-7693) or mail to:

District Education Center
Information Services/Parent Portal
2520 East 12th Avenue
North St Paul, MN 55109

CHILDREN I AM REQUESTING ACCESS TO:

Child's Full Legal Name	Relationship To You	Grade & Current School
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

PORTAL USER INFORMATION:

Name: _____ Date:

Address: _____ City, State, Zip: _____

Home Phone: _____ Preferred E-mail: _____

Hand-Written Signature (REQUIRED): _____